



Children’s Home of Wyoming Conference School Reopening Plan

Responsible Parties:

*Maria Cali (Senior Vice President of Education) **Safety Coordinator**, George Dermody (President & CEO), Jenna Howland (Teacher Leader), Linda Maldonado (Director of Special Education), Dana Nauertz (Director of Education), Andrea Rigo (Clinic Director) **Health Coordinator**, Daniel Thomas (Vice President of Facilities), Lisa Wilson (Food Services Director)*

School Stakeholders Involved and Engaged in Reopening Planning Process:

Board of Directors, Senior Management, Education Staff, Students, Parents/Guardians, Agency Clinic Staff, CSE Chairpersons of Enrolled Day Students, Local Health Department

I. Reopening of In-Person Instruction	
Communication/Family and Community Engagement	<ul style="list-style-type: none"> • Responsible Parties have engaged with school stakeholders and community members to obtain input and feedback regarding our reopening plan. Engagement has been in the form of digital and print surveys, as well as person to person communication • The agency website will contain our reopening plan and supporting documents to inform school stakeholders. The supporting documents will contain social distancing requirements, PPE requirements, proper hand and respiratory hygiene, mask care, and other pertinent Covid-19 protocol information • Signage with information relating to CDC and DOH guidance regarding the use of PPE (especially acceptable face coverings) will be displayed throughout the school buildings and shared on the agency website in our supporting documents • The reopening plan will be mailed to each parent/guardian and will be emailed to parents/guardians that have access to that form of communication as well. Parent/guardians will also receive contact information for teachers, social workers, school counselors, Agency Clinic contacts, and administration • Staff will receive communication on the reopening plan during Summer School staff meetings and via email • Responsible Parties will provide staff with the necessary training and resources they require to teach all students proper Covid-19 protocols including, but not limited to, hand hygiene, respiratory hygiene, proper face coverings wear and care, and social distancing. This instruction will be provided by the teachers during the first week of in-person instruction and frequently retaught and reinforced • Protocols and safety measures will be shared with stakeholders through a wide array of platforms, including but not limited to:

	<ul style="list-style-type: none"> ○ Agency website ○ Email ○ In person ○ Letter ○ Phone call ○ Remind Messaging Application ● Responsible Parties have designated the Agency Clinic Director, Andrea Rigo, as the Health Coordinator / Main Contact upon the identification of positive Covid-19 cases. She will be responsible for subsequent communication and for answering questions from all stakeholders regarding the Covid-19 Public Health Emergency and plan implemented by the school
Capacity	<ul style="list-style-type: none"> ● Faculty will be in attendance 100% in-person, 5 days a week ● Residential Students will attend 100% in-person, 5 days a week ● Day Students will be divided into two equal cohorts. Each cohort will attend a hybrid of 2 days in-person and 3 days remote, alternating days so no more than 50% of day students will be in-person at any given time. This is to accommodate the DOH and SED social distancing guidelines
Social Distancing	<ul style="list-style-type: none"> ● All staff, students, and visitors (including contractors, vendors, guests) are informed (direct instruction, signage, reminders, and various avenues of communication) that they must maintain 6ft social distancing ● Certain situations (behavior interventions, 1:1 aide duties, hands-on learning, behavior support techniques, physical interventions for safety, etc.) may require less than 6ft. of distance between student and staff. In these situations, masks will be worn at all times by staff, and to the fullest extent possible by students ● Classroom arrangements have 6ft spacing markings on the floor ● All desks facing in the same direction ● Extra furniture removed from classrooms and communal spaces ● Bathroom usage is limited to 1 student at a time or 2 staff at a time maximum. There are several single-use bathrooms throughout the school buildings ● Staff must accompany students to and from the bathroom, which prevents lines of students waiting ● Staff will be presented with a document of the social distancing requirements so that they may educate students ● Signage will be displayed throughout the buildings to promote social distancing

	<ul style="list-style-type: none"> • Social distancing markers in the hallways, classrooms, cafeteria, and other communal spaces
<p>PPE and Face Coverings</p>	<ul style="list-style-type: none"> • All staff and visitors are required to wear an acceptable face covering at all times • All students are required to wear an acceptable face covering when 6ft social distancing cannot be met. They will be provided with mask breaks throughout the day, for example during mealtime • All staff, students, and visitors are required to wear an acceptable face covering while in the hallways, restrooms, congregate settings, and Agency vehicles • The school will provide an acceptable face covering to staff, students, and visitors as needed • Additional face coverings will be available in the school office for staff, students, and visitors whenever the need arises • Acceptable face coverings that are transparent around the mouth will be provided for students with speech and hearing needs and the staff members who instruct those identified students • Staff will be provided with instructional material on the use and care of face coverings. They will instruct their students using this information • All residential students have been provided with acceptable face coverings and are encouraged to wear them during their time outside of school hours • Administrative assistants in school buildings will be responsible for maintaining inventory and ordering of acceptable PPE • The Agency Clinic has a supply of PPE for the Agency Clinic and medical staff. They are responsible for inventory and ordering of acceptable PPE
<p>Operational Activity</p>	<ul style="list-style-type: none"> • Hybrid model for day students <ul style="list-style-type: none"> ○ Monday and Tuesday cohort A attends in-person instruction ○ Wednesday and Thursday cohort B attends in-person instruction ○ When students are not attending in-person instruction they will receive remote instruction • In-Person for residential students, Monday – Friday • Staggered arrival and dismissal times are already in place (for both day students and residential students) and will continue as planned to encourage social distancing during arrival and dismissal • All classrooms will be a self-contained • Specials teachers (art, music, health) will provide instruction in the self-contained classroom

	<ul style="list-style-type: none"> • Physical Education schedule will be developed so only 1 classroom attends per period. Outdoor space will be utilized when weather permits to maintain 12ft social distancing • Playground use will be scheduled so only 1 classroom at a time utilizes equipment/area and staff and students will be required to follow appropriate hand hygiene before and after use. They will maintain 6ft social distancing as much as possible • Lunch schedule will be developed so only 1 classroom at a time is in the cafeteria to pick up to-go lunches. Lunches will be consumed in the self-contained classrooms • Traffic in the cafeteria is one-way (one entrance/one exit) and will be limited to 1 classroom at a time • Field trips will be extremely limited. Any field trip request must be reviewed and approved by the Responsible Parties and must comply with the guidance from the local Department of Health • Recreation during non-school time will continue to be limited to small group non-contact activities and non-essential gatherings will be limited • Visitors will be limited to necessary individuals, such as those involved in the treatment and instruction of students. Those individuals must come in at one single point of entry and complete a Covid-19 screening card and have their temperature taken before being able to move beyond the enclosed vestibule entrance. Visitors will then be required to wear a mask and will be escorted to and from their destination. • Visitors received by residential students are limited to parents/guardians, siblings, and/or DSS caseworkers. These visits occur during and after school in open outdoor spaces to promote social distancing. Covid-19 Screening questions are completed with visitors by the staff arranging the visit • Congregate events will be on hold during the Covid-19 Public Health Emergency • When possible, meetings will be held remotely
<p>Restart Operations/Facilities</p>	<ul style="list-style-type: none"> • Our building has remained in use throughout the Covid-19 Health Emergency • Ventilation <ul style="list-style-type: none"> ○ HVAC system air handler brings in fresh air from outside during the summer months ○ Hot water baseboard heat for heating system ○ Windows will be open as necessary to allow fresh air ○ Restrooms contain exhaust fans or windows to exchange air

	<ul style="list-style-type: none"> • Fire code compliance will be maintained as is during the Covid-19 Health Emergency as there will be no changes or additions to the facilities • Doorways will remain as is during the Covid-19 Health Emergency as there will be no changes to our doorways • In coordination with the Vice President of Facilities we will continue emergency drills according to education law and fire code. The emergency safety plans will reflect changes that encourage social distancing and assure students on hybrid instruction plans will be scheduled to participate in drills during in-person instruction • Modifications to the fire evacuation drills will include the staggering of the number of classes at any given time that participate in the drill • Modifications to the lockdown drill in classroom settings will include an overview of how to shelter/hide without actually doing so to maintain social distancing during drills • These modifications to the emergency safety plan will be put in place during the Covid-19 Health Emergency to minimize the risk of spreading infection while conducting drills • Inspections, Lead and Water Testing will continue as scheduled. <ul style="list-style-type: none"> ○ The Town of Fenton completed the Lead and Water Testing in April 2020 while the buildings were occupied ○ The Non-Public School Building Fire Safety Inspection will occur as scheduled in the Fall of 2020 • We will not be altering, expanding, acquiring, or leasing any additional facility spaces • We are not installing movable partitions, using queue barricades, nor altering doorways • We will not be acquiring, leasing, or utilizing any tents for additional classroom space nor will we be utilizing the gymnasium, library, or cafeteria as additional classroom space • We will not be reducing the number of restroom facilities, nor will we be adding any temporary facilities • We provide water to students, staff, and visitors through the use of water coolers and an in-line water filtration system with single serve disposable cups
<p>Hygiene, Cleaning, and Disinfection</p>	<ul style="list-style-type: none"> • Maintenance will vacuum, mop, and use disinfecting mist in classrooms, bathrooms, and offices daily. • Rugs will be shampooed weekly • Faculty have been provided cleaning supplies and will disinfect shared/high touch surfaces throughout the day

	<ul style="list-style-type: none"> • Custodial staff clean and disinfect residential facilities and cafeteria facilities daily • Cafeteria staff will disinfect shared/high touch surfaces after individual use as applicable • Signage that promotes appropriate hand hygiene and respiratory hygiene will be displayed throughout the buildings • Staff will provide instruction as well as reteaching of proper hand and respiratory hygiene • Staff, students, and visitors will have ample access to hand sanitizer as needed
<p>Extracurriculars, Before and Aftercare</p>	<ul style="list-style-type: none"> • Our school does not participate in extracurriculars, and does not provide before or aftercare
<p>Vulnerable Populations</p>	<ul style="list-style-type: none"> • The following accommodations are being put in place to minimize the risk of Covid-19: <ul style="list-style-type: none"> ○ The agency will provide reasonable accommodations for staff who inform us that they have an increased risk or live with a person who has an increased risk for a Covid-19 illness, or who are uncomfortable returning to the environment during in-person instruction. This may include telework, modified work setting within the school building, and/or hybrid work schedule of in-person and remote. Staff will be allowed to join any meeting via remote/virtual attendance if requested ○ Acceptable modified and/or additional PPE (transparent, ventilated) will be provided to those vulnerable populations who require it ○ Social distancing can be increased as needed for vulnerable populations as we are able to accommodate ○ Parents/guardians will be offered the choice to send their student to the hybrid program or full-time remote learning
<p>Transportation</p>	<ul style="list-style-type: none"> • Our school does not provide the transportation for the day student population • In the instance any student requires transportation by the agency, the staff and student must wear a mask (provided by the school if necessary) in the vehicle and disinfect the vehicle between uses • 50% capacity with proper social distancing will be maintained in vehicles (in accordance with updated guidance from the Department of Health) • Agency vehicles will be disinfected once a day, completed by the maintenance department

	<ul style="list-style-type: none"> • Any staff transporting students using an Agency vehicle will receive disinfecting wipes upon picking up the keys and are required to wipe down high touch surfaces before and after use • Agency vehicles, key pickup locations, and building exits will have signage reminding staff and students to wear a mask in vehicles
Food Services	<ul style="list-style-type: none"> • Food Service workers that are directly handling and preparing food are required to wear masks and gloves at all times. The Food Service Department adheres to NYS Health Department guidelines • Breakfast will be provided to day students in individual pack out containers delivered to the classroom by a designated staff member wearing disposable gloves. This staff person will be responsible for disinfecting the food service cart before and after breakfast delivery • Lunch schedule will be developed so only 1 classroom at a time is in the cafeteria to pick up to-go lunches. Lunches will be consumed in the self-contained classrooms. Staff will continue to discourage sharing of food and beverages, as is our already established protocol • Traffic in the cafeteria is one-way (one entrance/one exit) and will be limited to 1 classroom at a time • Food service is made aware of dietary restrictions by the Agency Clinic Staff and will prepare meals as necessary • Staff are trained in CPR and First Aid in order to deal with any adverse reaction to food/allergies • Students and staff will complete hand hygiene prior to going to the cafeteria to pick up their lunches, as well as before food consumption • Proper hand hygiene signage is posted in the restrooms, cafeteria, hallways, and classrooms • Students will not be eating in common areas, nor will they be sharing surface space during lunch • The day students who are learning remotely on given days will remain eligible to access school meals from their districts. This eligibility will be clearly communicated to day parents/guardians by their respective districts • We do not participate in SFA, however we have a consulting certified dietitian who works with our food service director to plan nutritious meals based on best practice for child nutrition
Mental Health, Behavioral, and Emotional Support Services and Programs	<ul style="list-style-type: none"> • Mental health, behavioral, and emotional support services are inherent in our program. All staff are extensively trained in Therapeutic Crisis Intervention (TCI). They are also versed in Positive Behavior Interventions and Support (PBIS), Children and Residential Experiences (CARE), and Social-Emotional Learning (SEL). Each day student receives

	<p>individual and group counseling during the school day according to their IEPs. Residential students receive their counseling from the residential social workers after school hours. The school employs five master-level school social workers, who utilize the Dialectical Behavior Therapy (DBT) model in counseling sessions. They assist in the training of staff in the use of DBT Coping Skills for use in the classroom</p> <ul style="list-style-type: none"> • Staff will receive continued education in supporting students in their return to in-person instruction. This will occur during staff meetings, virtual trainings, and in-person trainings, as well as through the distribution of mental health resources • Social workers and staff will put a primary focus on mental health concerns relating to Covid-19 Public Health Emergency during counseling sessions and SEL instruction • The Covid-19 SEL Team will review and if necessary assist in enhancing the current comprehensive developmental school counseling program • The Covid-19 SEL Team will include community-based service providers, agency leaders, teachers and school support staff, social workers, and the school counselor • Students are referred to our program because of their need for mental health, behavioral, and emotional support services. Within our program we provide comprehensive mental health treatment and if necessary Social Workers can make referrals to community-based mental health and support services • Professional Development is on-going and will include components relating to the mental health and well-being of students and staff • A comprehensive digital learning space has been created for staff to access resources regarding mental health, SEL, resiliency, and other professional development topics (such as restorative practices and PBIS) as a result of Covid-19 Health Emergency. This digital learning space provides staff with resources for their own mental health and well-being. It also contains resources for staff to support them in engaging students in meaningful instruction and conversations regarding Covid-19 and the effect it has on the mental health and emotional well-being of their students • Teachers will focus on SEL in the classroom, particularly in the beginning of the school year when students first return to the building. This will be a prolonged orientation to support the transition back to school to promote the emotional well-being of students
Attendance	<ul style="list-style-type: none"> • Homeroom teachers will be responsible for utilizing a daily log of attendance/engagement for remote students to ensure that they are

	<p>participating in the learning opportunity. A student who does not engage (log-in, answer communication, etc.) will be considered absent for that day</p> <ul style="list-style-type: none"> • Homeroom teachers will be responsible to maintain their daily attendance book for all in-person instruction • The School Database Manager will be responsible for reporting attendance in SIRS • Any student who is enrolled in our school through their home school district will be maintained on our attendance roster until such a point that the home school district directs us to disenroll the student • In the instance of chronic absenteeism, teachers and social workers will work together to reach out to students and parents/guardians to offer support and resources. If the problem persists, it will come to the administrative level and the Agency administration will reach out to the home school district to work together to address attendance concerns. If warranted, we will take necessary steps such as filing educational neglect • Currently we are in the process of providing the 30 days of service requirement for the 2020 - 2021 extended school year (ESY) program for both remote and in-person students. Our 2020 - 2021 ten-month program calendar includes 180 instructional days, that will include both remote and in-person students
<p>Technology and Connectivity</p>	<ul style="list-style-type: none"> • Surveys to assess student needs for at-home learning regarding technology access were conducted during March and April of 2020. A second survey was sent out in July of 2020 to further assess technology needs in the home • Our school has a sufficient number of Chromebooks to supply each day student for utilization during remote learning • We have identified 2 families with no internet access in the home. We will provide materials and assignments on flash drives to be used on their Chromebooks for remote learning • Multiple opportunities for engagement in remote learning are provided to students to best meet their needs • We have provided professional development for leaders and educators on effective use of Google classroom and have shared resources to assist in providing remote/online instruction • While students are attending in-person, teachers will instruct students in effective use of Chromebooks and digital resources

	<ul style="list-style-type: none"> • Our IT department provides tech support and we have identified tech savvy staff who can provide support to other staff, students, and families • We have chosen to utilize G Suite as our platform to ensure student data privacy and security • We have, and will continue to provide assistance in multiple ways to support families to meet their remote learning needs, such as zoom meetings, phone calls, home visits, emails, facilitating communication between districts and families and providing flexibility with deadlines
Teaching and Learning	<ul style="list-style-type: none"> • Hybrid model for Day Students <ul style="list-style-type: none"> ○ Monday and Tuesday cohort A attends in-person instruction ○ Wednesday and Thursday cohort B attends in-person instruction ○ When students are not attending in-person instruction they will receive remote instruction • In-Person for residential students, Monday – Friday • All teaching and instruction, remote and in-person, will continue to be aligned to the New York State Learning Standards • In-person, hybrid, and remote learning will be delivered to students with a continued focus on meeting student needs, while aligning to the NYS Learning Standards. To provide equal opportunity for instruction to all students, teachers and social workers will work with families to develop a reliable schedule of meaningful daily contact between the teacher and student that accommodates each student’s and family’s need to access instruction during any period of remote learning, including extended school closure • In-person, hybrid, and remote learning will include regular and substantive interaction with teachers. Examples of such interaction may include in-person instruction, video conferencing, phone calls, posting on virtual classroom threads/message boards, texting/instant messaging within approved applications, emailing, or other forms of engagement as they become available through technology advancements • Students and parents/guardians will be provided with contact information for teachers, social workers, related service providers and administrators. It will be made clear which individual to contact for any given reason. Examples of such communication platforms include email, phone calls, and texting via approved applications • Teachers, teacher aides, social workers, support staff, and service providers will focus on maintaining a positive mindset, being culturally

	<p>inclusive, and supportive of the social-emotional needs of students as they transition to a hybrid model of instructional delivery</p> <ul style="list-style-type: none"> • We will revise our grading policy to take into consideration the hybrid model, and this policy will be shared with teachers, students, and parents • Formal assessments will be scheduled on in-person attendance days • During regularly scheduled counseling sessions, and in communication with parents, social workers will assess the need for additional community-based services to meet identified needs • Teachers have begun and will continue to meet to discuss best practices for in-person, hybrid, and remote instruction. They will utilize in-service days to prepare and receive continued Professional Development during these times • A Google Classroom has been created for staff, with a hub for teacher professional development relating to delivery of remote instruction. Teachers will utilize this to enhance their knowledge and understanding of the challenges and opportunities that the Covid-19 Health Emergency has highlighted in education • A tip sheet has been created for parents/guardians to provide support and instruction for remote learning within the Google Classroom • We will continue to use one main platform for virtual instruction during remote learning. The Children’s Home G Suite will be the platform used for virtual learning • Surveys were conducted in July of 2020 to assess teacher needs in regards to remote instruction resources and trainings. Additional surveys will be sent out throughout the school year to assess needs. School administration will review the data and ensure that staff have access to professional development and the resources needed to continue with in-person, hybrid, and/or fully remote instruction • Our school does not have an Early Learning program • K-6 instruction will continue to focus on employing the best available instructional practices to maximize instructional time with these learners • 7-12 instruction will focus on the instructional experiences, as a whole, to meet the required 180 minutes/week of instruction per subject. These units of study will be a combination of in-person and remote learning, aligned to NYS standards. Examples of instructional experiences which will account for the comparable 180-minute requirement may include, but are not limited to: online modules, viewing instructional videos, completing discussion threads, answering
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	<p>instructor questions, researching, meeting with teachers for face to face discussion, and engaging with other classmates. Teachers will be encouraged to use their expertise and creativity to engage learners in units of study</p> <ul style="list-style-type: none"> • Students that achieve the learning outcomes, as outlined by the teacher, for the courses in their unit of study will be granted one unit of credit if applicable • Science labs will be met through a combination of hands-on in-person lab experiences and virtual lab experiences. The labs will continue to be aligned to the specific science course. We will continue to use the lab reporting mechanism currently in use, with the science teacher and School Database Manager responsible for maintaining those records • The 1200-minute lab requirement will be deemed met by the course instructor when the students have achieved learning outcomes and teacher expectations for lab experiences • Teachers will be provided with prep-periods during which time they will have daily contact with their remote learners to assess their academic and social emotional well-being. The attendance/engagement log will function as the mechanism for reporting daily contact with remote learners • The Arts will be delivered in-person as much as possible, due to the hands-on nature of Arts instruction. Arts instructors have received resources recommended by NYS guidance. As necessary, the Art and Music curriculum may be delivered remotely. Examples of such extensions to in-person learning may be art projects created with “kits” sent home with the students, virtual music lessons through video conferencing, researching of art and music history • During in-person arts instruction, all materials that are shared will be wiped down and disinfected between uses • Singing will be conducted outside, weather permitted, to maintain a 12ft social distance • Instruments will not be shared between students or staff • Physical Education classes will be conducted outside, weather permitting, to allow for 12ft social distancing. PE instruction will focus on individual sports and activities, such as swimming, running, yoga, or golfing. Any aerobic activity will be done only when students and staff can maintain a 12ft social distance • Physical Education instructors have been provided with the Society of Health and Physical Education (SHAPE) website as a resource for preparing for the 2020-2021 school year
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	<ul style="list-style-type: none"> • We do not have an inter-scholastic program or extra-curricular activities • Remote instruction of PE may need to occur during the 2020-2021 school year. Teachers are encouraged to create dynamic and engaging lessons that students can complete with common items found in the home, and offer suggestions of substitutes (for example, use of a recycled gallon milk jug in lieu of dumbbells for aerobic exercise lessons). Some examples of remote learning include, but are not limited to, videos of PE teachers completing aerobic activity for students to follow along, completion of a daily physical activity log, special events and guests in virtual learning, and videos of yoga instruction • We do not offer a Career and Technical Education program • We do not offer World Language classes • Students are referred to our program due to serious emotional, social, and behavioral challenges. The focus of the program is on treatment and behavior intervention, which rely on counseling and therapy. Should an ELL student be referred here, we could not accept him/her into the program because we could not meet their needs. We would recommend that the child be referred to a program where the ELL needs could be addressed
Special Education	<ul style="list-style-type: none"> • In order to ensure social distancing is possible while providing FAPE, the school will adopt a hybrid model of attendance. Students will be provided with Chromebooks to facilitate remote learning. Some students, due to preference or lack of internet access, may prefer work packets to be sent to home, rather than attend the Google classroom. We have, and will continue to accommodate that preference. Teachers will maintain continuity of learning through Google classrooms, providing work packets when needed, and daily contact with students via secure and confidential means. Social workers and related services providers (OT, PT, Speech and Language therapists) will work with students in-person to the greatest extent possible, but will utilize teleservices when necessary to meet IEP mandates • The agency website will contain the public information and documents that will inform parents and other stakeholders about our reopening plans. In addition, reopening plans will be mailed or emailed to each parent/guardian in their preferred language. Social workers will also contact families to answer any questions or concerns they may have regarding provision of IEP mandated services. The same methods of communication will be used to inform parents of contingency plans should an extended closure occur

	<ul style="list-style-type: none"> • Our school maintains CSE responsibility for our DSS placed residential students, while the home district maintains CSE responsibility for day students and CSE placed residential students. Communication with parents/guardians is the primary responsibility of each student’s social worker. They will assist parents with understanding how and where the mandated services are provided. Teachers, social workers and other related service providers will collaborate with the CSE chair to ensure that parents know and understand how and when mandated IEP services are provided. They will explain that student progress will be reported through progress notes, team meetings, report cards, and at any time parents have questions or concerns • Upon return to in-person programming, all classroom and testing accommodations will be provided as mandated on the IEP, respecting the need for social distancing and mask wearing. During times of remote learning, all IEP mandated accommodations will be provided to the fullest extent possible, with the support and cooperation of parents, as needed. Teachers will contact parents to explain how they can provide accommodations at home while their student is learning remotely • Programs and services provided to students with disabilities is documented in each IEP. To ensure that parents/guardians understand how programming and services will be delivered through a hybrid model, this information will be communicated via mail/email in the parents/guardians preferred language • CSE meetings will be conducted via conference calls (to reduce visitors to campus), and required regulatory timelines will be met, as will all procedural safeguards and prior written notice requirements. In the event of an extended closure, all timelines will continue to be met, as they have in the past. Because we are a residential facility our staff are considered essential workers, so access to the tools and supports necessary to provide notice and procedural safeguards are readily available • Evaluation and Re-evaluation: <ul style="list-style-type: none"> ○ We maintain evaluation and re-evaluation responsibility for our DSS-placed residential students, who will meet in-person, on-campus, with evaluators, unless a school closure is mandated again. In that instance, remote assessment - to the extent allowable by professional standards - will be utilized, along with a review of records, if appropriate ○ Home school districts maintain responsibilities for evaluation and re-evaluation of day students
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	<ul style="list-style-type: none"> • Contingency plans in the event of extended closure <ul style="list-style-type: none"> ○ Our hybrid model (which includes part-time remote learning), will be extended to full-time remote learning. We are currently running an ESY program in which many students are full-time remote learners. We have tools, systems, and procedures in place to reach our remote learners and their families. These include: regular teacher contact (with record keeping), regular social worker contact with students and parents (with record keeping), Google classrooms, paper packets for students who prefer them or who do not have internet access, and food deliveries to families in need. All of this would be utilized during any extended school closure. Because we are a residential facility, our staff are considered essential workers and our school staff are required to provide supervision for residential students even during a school closure. Because they have full access to resources and materials in the building, it makes the transition to fully remote learning for day students seamless • At the onset of the Covid-19 Public Health Emergency, there was a brief period of time where processes and procedures needed to be revised and developed in conjunction with guidance from SED to provide continuity of services to remote learners. At no time were our students denied FAPE. IEP mandated services were provided remotely during the school closure. All students enrolled in our program are currently participating in ESY. The ESY progress notes will be used to determine if regression may have occurred. If so, a CSE meeting will be scheduled based on that information to determine if compensatory services are necessary • Our school is an in-state, private 853 school that serves students with severe emotional needs. Students are placed here either by DSS or their home district CSE, after determining that this is the least restrictive environment to serve their needs • Our school is an in-state private 853 school that serves students with severe emotional, social, and behavioral needs, K – 12. Therefore, Child Find and CPSE requirements are not applicable
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II. Monitoring	
Screening	<ul style="list-style-type: none"> • Staff will be provided with a Covid-19 screening card that contains Covid-19 screening questions, including temperature check. These will be filled out each day prior to arrival and handed in to the designated staff person before staff are permitted to enter their respective

	<p>buildings. If a staff answers yes to any screening question, they must stay at home and contact the school office to report absence and the Agency Clinic for further instructions</p> <ul style="list-style-type: none"> • Parents/guardians will be provided Covid-19 screening cards, which includes a temperature check for students which they must complete before the student boards the district school bus, or enters the school building if dropped off by a parent/guardian. If the parent answers yes to any question, the student must remain at home and the parent is to contact the school office to report absence and contact the Agency Clinic for further instructions • Any visitors and contracted related service providers (limited to necessary persons) will be required to complete a Covid-19 screening card at the point of entrance, which includes a temperature check. If any question is answered with a yes, the individual will be denied entrance into the building. They must contact their health care provider or walk-in clinic. After seeing a health care provider, they must contact our Agency Clinic for further instruction • It is important that parents, staff, and related service providers are able to recognize the symptoms of Covid-19 and Multi-Symptom Inflammatory Syndrome in Children Associated with Covid-19 and know what to do if they see them in a student or co-worker. In the event that a parent recognizes these symptoms in their child before school, they must keep the child at home, contact their medical provider, follow their instructions, and call our school office to report the absence and our Agency Clinic for further instructions. In the event that staff and service providers recognize symptoms in students or co-workers, they must contact the Agency Clinic immediately. • Parents, staff, and related service providers will be provided with a list of the symptoms and instructed on where to find the latest list of symptoms on the CDC website, or who to contact on our campus for that information
Testing Protocols	<ul style="list-style-type: none"> • The agency medical staff, in consultation with the Department of Health, will determine whether a student or staff member requires diagnostic testing for Covid-19. This determination is based on the Covid-19 screening card information and/or presenting symptoms during the course of the school day
Testing Responsibility	<ul style="list-style-type: none"> • The local health department testing site (Binghamton University State Testing Site) will be responsible for administering tests to those referred for diagnostic testing. Staff and parent/guardians will be directed to call 1-888-364-3065

Early Warning Signs	<ul style="list-style-type: none"> • Our Agency Clinic Director is our Designated Covid-19 Health Coordinator, and will monitor early warning sign metrics, as established by state and local health departments, to support decision making at the agency level
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III. Containment	
School Health Offices, Isolation, and Collection	<ul style="list-style-type: none"> • Our Agency Clinic is staffed by several nurses during the school day and they are equipped with appropriate PPE in order to care for our students and staff who may present with symptoms • If upon arrival on campus an individual screens positive based on the Covid-19 screening card or becomes symptomatic while on campus, they will be taken immediately to our Agency Clinic, and they will be assessed by Agency Clinic staff. The Agency Clinic staff will make the determination whether they need to be isolated and sent home. Parents/guardians will be contacted to make transportation arrangements for students. For staff without transportation, Agency Clinic staff will contact the person identified by the staff/visitor to make arrangements for transportation. In both cases, transporters will be given the Agency Clinic phone number to call when they arrive in the parking lot. Agency Clinic staff will accompany the child, staff, or visitor to the vehicle. If a visitor or staff have their own vehicle, they will be accompanied to their vehicle by Agency Clinic staff • All staff, parents/guardians, and visitors who are required to leave campus will be directed to contact their primary care provider and/or walk-in clinic. They will be provided with a card that contains essential information regarding the steps they must take if testing is required. If the medical provider determines that testing is not required, or sends an individual for testing and the test result is negative, the medical provider must provide the individual with a medical clearance that specifies the date of return to school/work.
Infected Individuals	<ul style="list-style-type: none"> • Any student, staff, or visitor with a positive result must notify the Agency Clinic. They are to remain quarantined at home as instructed by the DOH and may not return until their quarantine period is complete, they are symptom free, and they have been cleared by a medical provider • Agency Clinic will contact the local health departments informing them of all known positive cases.
Exposed Individuals	<ul style="list-style-type: none"> • If, during the course of the school/work day, an individual learns of previous exposure, they must report to the Agency Clinic immediately

	<ul style="list-style-type: none"> • We will follow all CDC and DOH guidelines set forth for quarantine of exposed individuals • Any person exposed to a positive Covid-19 case will complete a quarantine as prescribed by the DOH and must be symptom-free before being allowed to return to campus. Students residing on campus will be subject to a quarantine location separate from their living unit. This quarantine location has been established and is in the same building as the Agency Clinic, ready for use at any time • A staff person will be assigned to supervise any residential student that is under quarantine and will be provided with appropriate PPE • The Agency Clinic staff will be responsible for providing health care, medication, and other medical needs • The assigned supervising staff will meet the other daily needs of students, including but not limited to: food, academics, psychosocial, and other needs that arise
Hygiene, Cleaning, and Disinfection	<ul style="list-style-type: none"> • After waiting 24 hours, exposed areas will be cleaned and disinfected according to guidance set forth by CDC and DOH. • Once cleaned and disinfected, the area will be opened for use • All occupants of the area will be notified by either phone call, email, or in-person, and signs will be hung in plain view at that location
Contact Tracing	<ul style="list-style-type: none"> • Agency Covid-19 Health Coordinator (or designee) will contact the Department of Health to notify of positive cases and work in conjunction with the DOH to identify exposed individuals as part of the contact tracing, while maintaining confidentiality as required by law. The Education Department will support our Agency Clinic and/or the DOH in contact tracing by supplying cohort groupings, schedules, staff and student attendance. The DOH will directly contact those individuals and determine whether or not testing or quarantining is indicated. The individual must contact the Agency Clinic with their DOH instructions
Communication	<ul style="list-style-type: none"> • Protocols and safety measures will be shared with all relevant parties through the following means: <ul style="list-style-type: none"> ○ Agency website ○ Email ○ In person ○ Letter ○ Phone call ○ Remind Messaging Application

IV. Closure

<p>Closure Triggers</p>	<ul style="list-style-type: none"> • High rate of absenteeism of students • High rate of absenteeism of staff resulting in an inability to maintain adequate staffing levels for the safety and supervision of our students • Increased illness in the school community • Inadequate space – if multiple areas of the school are closed due to exposure disinfection protocols and we are unable to maintain social distancing through other areas in the building we may reduce in-person learning temporarily • After consulting with our Covid-19 Health and Safety Coordinators, we will consider modifications before closure, such as: <ul style="list-style-type: none"> ○ Reducing in-person learning ○ Eliminating visitors to campus ○ Having lunches delivered to classrooms ○ Having non-direct care staff work from home
<p>Operational Activity</p>	<ul style="list-style-type: none"> • Instruction, counseling, and related services can be provided remotely for day students in the event of a closure of in-person instruction • Residential students will receive in-person instruction to the best of our ability for the duration of the Covid-19 Public Health Emergency • Teachers are prepared to increase our hybrid model to a fully remote model for day students if necessary • Students would cease pick-up of lunch and instead have it delivered via a designated person to their classroom • Staff may work remotely, as appropriate • Eliminate all visitors to our campus • Residential students are placed by DSS and CSE. In the event of any school closure, the residential units will remain open. However, based on individual circumstances (family, treatment, safety, etc.) some students may be able to be sent home until such time that it is safe to return
<p>Communication</p>	<ul style="list-style-type: none"> • Any closure plan may be delivered to relevant parties by the following means: <ul style="list-style-type: none"> ○ Agency website ○ Email ○ In person ○ Letter ○ Phone call ○ Remind Messaging Application